

Vels Institute of Science, Technology and Advanced Studies (VISTAS)
Internal Quality Assurance cell (IQAC)
Vels University, Chennai
Email: coordinator.iqac@velsuniv.ac.in

IQAC Coordinator

25.11.2016

CIRCULAR

I am by direction to inform you that, IQAC meeting No. 14 will be held on 2.12.2016 (Friday) at 11.00 am at Lecture Theatre, Engineering Block. The members of IQAC are requested to attend the meeting.

Agenda

1. Approval of the Minutes of Previous Meeting No 13 & ATR
2. Research Projects
3. Industrial Collaboration
4. Alumni Association
5. Performance Evaluation Report
6. Life Skill Courses for all Students
7. Strengthening of PG and Research Lab
8. Establishing systems to prepare the students for competitive examinations.
9. Any other item



IQAC Coordinator

S. ARUN, M.E., Ph.D.,
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Advanced Studies (VISTAS), Vels University
Pallavaram, Chennai - 600 117.

Minutes of the IQAC held on 2.12.2016

2nd Dec 2016

The meeting No.14 of Internal Quality Assurance Cell (IQAC) was held on Dec2, 2016 at 11.30 am in the Lecture Theatre. The Meeting was Presided by the Vice Chancellor and attended by the following members of the Cell.

1. Dr.V. Tamizh Arasan	Vice- Chancellor	Chairperson	Head of University
2. Dr.A.R. Veeramani	Registrar	Member	Admn.Officer
3. Dr.S. Venkataraman	Controller of Examination i/c	Member	Admn.officer
4. Dr.R.Dinakaran Michel	Dean Life Sciences	Member	Sr.Teacher
5. Dr.K. Rajagopal	Department of Biotechnology	Member	Sr.Teacher
6. Dr.M. Chandrasekaran	Department of Mechanical	Member	Sr.Teacher
7. Mr.Mark Keith Faraday	Department of HCM	Member	Sr.Teacher
8. Dr.R.A. Kalaivani	Department of Chemistry	Member	Sr.Teacher
9. Dr.P. Shanmugasundaram	Department of Pharmacy	Member	Sr.Teacher
10. Dr.N. Kumar	Department of MBA	Member	Sr.Teacher
11. Mr.P.Jagadeesan	Department of Commerce	Member	NSS Coordinator
12. Dr.S. Arun	Director IQAC	Coordinator	Sr.Teacher
13. Mr. P. Magesh Kumar	Management Representative	Member	Management
14. Mr.Madhusudhana Rao	Regional Manager,IBM India	Member	Industrialist
15. Ms.Sindhuja	FinAnalyst,Zoho Software Pvt Ltd	Member	Alumnus
16.Mr.T.A.Bharath	Vice-President, Wheels India	Member	Industrialist

Agenda

1. To confirm the IQAC minutes held on 27-05-2016

The minutes of the meeting No.13 was read by the IQAC Coordinator. The Action Taken Report was also submitted by the Coordinator. The Vice Chancellor appreciated the efforts of all the members in making all the actions possible. The minutes was proposed by Dr. M. Chandrasekaran and seconded by Dr. K. Rajagopal

2. Research projects

The Vice Chancellor insisted that more focus should be highlighted on Research projects. Faculty members should indulge in getting more Funded projects in each department. The progresses of various current proposals were scrutinized.

3. Industrial Collaboration

Mr. Madhusudhana Rao recommended more Industrial collaborations so that students gain the actual Industrial Experience during their academic course itself. Mini projects can be carried out with the guidance of partnered Industries. Faculty members can present and share the research experience with the Industrial people.

4. Alumni Association

The Alumni association should be strengthened by creating various social networking groups. Initiatives should be taken at the Department level for Reunion and Meetings with current studying Students.

5. Feedback System for the current Semester

IQAC informed that the evaluation took place from 17th to 21st Oct for higher semester classes other than First semester and from 7th to 11th Nov 2016 for first semester classes. The Evaluation report will be given to all faculty members. The consolidated report was analysed and the needed remedial measures are to be taken by the Vice Chancellor.

6. Life Skill Courses for all Students

IQAC informed that Life skill classes will be conducted as part of the Curriculum for all the students from this semester. This initiative will strengthen the Students personally and academically. All IQAC members lauded this initiative.

7. Strengthening of PG and Research Lab

As suggested by NAAC Peer team a few more new labs will be established adding necessary lab equipment.

8. Establishing an agencies to prepare the students for competitive examinations.

MoU is to be signed with Bharathidasan IAS Academy to establish their own centre with our campus to coach the students aspire for Civil services.

9. Any other item

The Coordinator thanked everyone for attending the meeting. The next meeting would be held on 2.06.2017.

Action Taken Report

Action taken on the resolution passed in the IQAC meeting No.13 held on 27th May 2016.

S.No.	Issues	Action Taken
1.	Planning of Activities for Academic Year (2016-2017)	Each department has been asked to prepare and submit academic action plan consisting of regular teaching activities, conference and seminars, industrial visits, field visits, MoUs to be signed and any other programs for extension activities. All HODs have submitted their academic action plan.
2	Faculty Development Program at University Level	<p>The following FDPs have been organized at University and Department Level.</p> <ul style="list-style-type: none"> • One Day FDP in Oracle • Two days FDP on Business Strategy Simulation in association with ICT ACT, Tamil Nadu. • Faculty Development Program on Structural Equation Modelling and Preparation of Project Proposal for funding. • Three days Faculty Development Program on “Student Concentric Pedagogy” • Two days FDP workshop on Stress Management <p>Permitted to attend FDP organized by other institutions.</p>
3	Budget for (2016-2017)	The HODS have been asked to prepare budget for the Department and then consolidated budget for the schools as a whole. The budget has been refined in such a way it contains information on recurring and non-recurring expenditures, expenditures on research, expenditure on publications etc., Rs.3,22,51,000/- have been earmarked for the university and this amount excludes salary, and expenditure on permanent asset improvements.

4	Research Publications during January-May 2016	424 (221 Scopus + 168 other indexed + 35 Non-indexed) articles have been published in the current academic year.
5	Feedback System for the forthcoming semester	It has been decided to have Online Feedback system in the forth coming semester.

Signature of Co-ordinator – IQAC

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Signature of Chairperson - IQAC
Vice Chancellor

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IQAC Coordinator

26.05.2017

CIRCULAR

I am by direction to inform you that, IQAC meeting No. 15 will be held on 2.06.2017 (Friday) at 11.00 am at Lecture Theatre, Engineering Block. The members of IQAC are requested to attend the meeting.

Agenda

- 1. Approval of the Minutes of Previous Meeting No 14 & ATR**
- 2. Silver Jubilee of Vels Group of Institutions**
- 3. Faculty Development Program**
- 4. Knowledge Sharing MoU**
- 5. Students progression in Higher Education and Placement**
- 6. Centre of Excellence**
- 7. Common Instrumentation Centre**
- 8. Approaching the local body to relay approach road**
- 9. Planning for the upcoming academic year**
- 10. Preparing for NAAC – Re-assessment process.**
- 11. Any other item**



IQAC Coordinator

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Minutes of the IQAC held on 02.06.2017

2nd Jun 2017

The meeting No.15 of Internal Quality Assurance Cell (IQAC) was held on June 2, 2017 at 11.30 am in the Lecture Theatre. The Meeting was Presided by the Vice Chancellor and attended by the following members of the Cell.

1. Dr. V. Tamizh Arasan	Vice- Chancellor	Chairperson	Head of University
2. Dr. A.R. Veeramani	Registrar	Member	Admn.Officer
3. Dr. A. Joseph Durai	Controller of Examination	Member	Admn.officer
4. Dr. P. Swaminathan	School of Engineering	Member	Sr.Teacher
5. Dr.R.Dinakaran Michel	Dean,Life Sciences	Member	Sr.Teacher
6. Dr.P. Mahalingam	School of Languages	Member	Sr.Teacher
7. Dr. M. Chandrasekaran	Department of Mechanical	Member	Sr.Teacher
8. Dr. R.A. Kalaivani	School of Life Sciences	Member	Sr.Teacher
9. Dr.P. Shanmugasundaram	School of Pharmacy	Member	Sr.Teacher
10. Dr. K.S. Meenakshi Sundaram	School of Management Studies	Member	Sr.Teacher
11. Dr.S. Arun	Director IQAC	Coordinator	Sr.Teacher
12. Mr. P. Magesh Kumar	Management Representative	Member	Management
13. Mr.Madhusudhana Rao	Regional Manager,IBM India	Member	Industrialist
14. Mr. V. Vinoth	iOPEX Technologies	Member	Alumnus
15. Mr. S. Karthikeyan	Bioultima Biotech Pvt Ltd	Member	Alumnus
16. Mr.T.A.Bharathi	Vice-President, Wheels India	Member	Industrialist

Agenda

1. To confirm the IQAC No.14 minutes held on 2-12-2016

The minutes of the meeting No.14 previous meeting was read by the IQAC Coordinator. The Action Taken Report also submitted by the Coordinator. The Vice Chancellor appreciated the efforts of all the members in making all the actions possible. The minutes was proposed by Dr. P. Jagadeesan and seconded by Mr. Mark Keith Faraday.

2. Silver Jubilee of Vels Group of Institutions

Vice Chancellor informed that Research promotion will be the theme for academic year 2017-2018 which is the silver jubilee year of Vels and urged all faculty members to focus more on research activities.

3. Knowledge Sharing MoU

Discussion was held that all the MoU's are only in Revenue sharing as with IBM but it was insisted that the focus should be on Knowledge sharing MoU's, which covers Collaborative Research, Exchange of Faculty, Exchange of Students, Consultancy, jointly organizing Conference, Seminar or Workshops and joint publication.

4. Faculty Development Program

Faculty Development Program is planned on “Pedagogy & Research Methodology” and it has been scheduled to be conducted on 30th of June & 1st of July 2017. All the 500 faculty members would be benefitted through this FDP.

5. Students progression in Higher Education

IQAC Coordinator emphasized all the members to concentrate on Students progression in Higher Studies. More Seminars to be conducted which highlights on the scope of Higher Studies.

6 .Centre of Excellence

IQAC wanted to create more Centre of Excellence labs and Students groups so that the students have the opportunity to work in latest technology and trends. The Management is ready to support and invest for such initiatives.

7.Common Instrumentation Centre :

Common Instrumentation Centre is to be established in the new building and the lab equipment for the centre have to be procured within short-time and work is to be completed by July 2017.

8. Approaching the local body to relay approach road

The Local body has been approach to re-lay the approach road under partnership programme. The Institution has accepted to bear 50% of expenditure.

9. Planning for the upcoming academic year

Discussion was held regarding the planning of events like International Conferences, Symposium etc for the upcoming academic year ,MoU's to be signed, BudgetProposals and also a separate plan for Paper publication and Research Proposals

10. Preparing for NAAC – Re-assessment process :

It has been decided to request the Deans / Directors and HODs to prepare Evaluation Report and SSR for the NAAC Re-assessment. Various committees are to form for this purpose.

11. Any other item

The Coordinator thanked everyone for attending the meeting. The next meeting would be on 02-12-2017.

Action Taken Report

Action taken on the resolution passed in the IQAC meeting No.14 held on 2nd December 2016

S.No.	Issues	Action Taken
1.	To Plan for more Research projects through Funded agencies	52 projects worth about Rs.23.35 crores have been submitted and 4 projects have been sanctioned worth Rs.1,07,11,900/-
2	To bring more Industrial Collaboration and to enrich the students	<p>The followings companies are participating in the enrichment of the students.</p> <ul style="list-style-type: none"> • Paloalto Networks, Delaware Corporation, USA • IBM India Pvt. Ltd., • CADDAM Technologies Pvt.,Ltd, Chennai • Revature Pvt. Ltd., Chennai • IRMS Training Solutions Pvt. Ltd., • CADD School, Chennai • Intelliexport Management Solutions Pvt. Ltd., • Stannis Institute of Pharmaceutical Sciences,Chennai. • 4Square Technologies Solutions, Chennai • Space Cadd Designers & Constructions, Chennai • NIIT Limited, Chennai. • Confederation of Indian Industries(CII), Chennai
3	To Strengthen the Alumni Association	Alumni association have been strengthened by electing a new body of office bearers and conducting more activities through alumni association.
4	Feedback System for the current Semester	Online feedback has been obtained from students, analyzed and remedial measures have been taken.
5	To include Life Skill Courses for all Students	Yoga is provided to the students through World Community Centre and for others Life skill courses on e.platform namely MOOC (SWAYAM).

6	Strengthening of PG and Research Lab	14 Labs have been created and Rs.57,75,299 worth of lab equipment have been added.
7	Establishing an agencies to prepare the students for competitive examinations	MoU has been signed with Bharathidasan IAS Academy to offer coaching for the interested students with in the campus.

Signature of Co-ordinator – IQAC

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Signature of Chairperson - IQAC

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